

Course outline

Barrier-free Recruitment



About this course

This training module is designed to provide recruitment specialists with the knowledge and skills to attract and support disabled candidates. Course content will provide an understanding of best practice with regards to recruitment and disability. Delegates will learn how to identify and remove barriers throughout the end-to-end recruitment journey, making the process inclusive for all.

Attending this course will help delegates to:

- Understand the key legal responsibilities around disability in recruitment and making adjustments
- Be more confident in using the most appropriate and professional language and messaging around disability.
- Consider how and when to make adjustments for candidates and how to determine reasonableness
- Communicate effectively with candidates about the recruitment process and required adjustments
- Advise hiring managers on what can and cannot be discussed during the recruitment process
- Support managers in their responsiveness to unexpected situations, including making ad hoc adjustments to process and communication during the recruitment process
- Know where to go to for further support

Further details:

Please note: The timings and costings below are for face-to-face classroom delivery. Prices and workshop length will vary if delivered virtually

Recommended learning audience:

- Talent Acquisition Teams
- Recruitment Specialists
- HR Team with a recruitment function

This workshop will run for 3.5 hours and will include breaks

Cost: £850 for Members £1000 for Non-members
